

FAUQUIER COUNTY PARKS & RECREATION DEPARTMENT  
PART 2 • PERMIT APPLICATION  
SPECIAL SCHEDULE PERMIT



Reference Receipt # \_\_\_\_\_

**SPECIAL SCHEDULE PERMIT**

(Complete if event is scheduled for days and/or times outside of normal operating times  
as adopted by Parks & Recreation Board)

Date of event \_\_\_\_\_ Time of event \_\_\_\_\_

Describe event \_\_\_\_\_

Reason event cannot be held during adopted schedule \_\_\_\_\_

Everything that I have stated on this application is correct to the best of my knowledge. I have read, understand, and agree to abide by the policies and rules and regulations listed on this form as they pertain to the requested usage. If, after receipt of the specific conditions that pertain to this permit, compliance is not possible, a refund will be issued in accordance with the policies and procedures of the Department.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

**FACILITY USE ONLY**

Fee Accepted: \_\_\_\_\_ By \_\_\_\_\_ Date \_\_\_\_\_

Approval Yes ☐ No ☐ By Director \_\_\_\_\_ Date \_\_\_\_\_

**SPECIAL SCHEDULE PERMIT RULES AND REGULATIONS**

Failure to comply with any portion of this permit shall be grounds for termination of the event at any time prior to or during the event.

The Department reserves the right to establish reasonable time, date, and/or place conditions for each permit. Additional conditions as indicated:

- ☐ 1. Applicant shall provide, prior to issuance of permit, a Certificate of Insurance validating insurance in force meeting the following minimums:

If applicable:

☐ Comprehensive General Liability: Bodily injury liability insurance shall have limits of \$500,000 per occurrence. Property damage liability insurance shall have limits of \$100,000 per occurrence.

☐ Professional liability: \$1,000,000 errors and omissions per occurrence.

☐ Automobile liability: Bodily injury and property damage insurance shall have limits of \$500,000 combined single limits.

- ☐ 2. Applicant shall provide safety personnel as follows: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

- ☐ 3. Applicant shall require participants to conform to the following safety measures: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

- ☐ 4. Applicant shall provide #\_\_\_\_\_ portable toilet units to be placed no more than #\_\_\_\_\_ hours before the event and shall be removed no later than #\_\_\_\_\_ hours after the event.

- ☐ 5. Applicant shall apply to, and receive approval from the Fauquier County Zoning Office for necessary approvals in order for this permit to be valid.

- ☐ 6. If these measures are not implemented, any costs that the department incurs as a result shall be borne by the permit applicant.